



Licensing Sub Committee

Tuesday 18th August 2020

2.00 pm

Virtual Meeting
Using Zoom meeting software

The following members are requested to attend the meeting:

Paul Rowsell

Jeny Snell

Linda Vijeh

The applicant or any interested parties wishing to address the virtual meeting need to email democracy@southsomerset.gov.uk by 9.00am on Monday 17th August 2020.

The meeting will be viewable online by selecting the committee meeting at:
https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

For further information on the items to be discussed, please contact
democracy@southsomerset.gov.uk

This Agenda was issued on Monday 10 August 2020.

Alex Parmley, Chief Executive Officer

This information is also available on our website
www.southsomerset.gov.uk or via the mod.gov app

Members Questions on reports prior to the Meeting

Members of the Committee are requested to contact report authors on points of clarification prior to the Committee meeting.

Information for the Public

The Statutory Licensing Committee has responsibility for all activities under the Licensing Act 2003 and the Gambling Act 2005 except for policies and fees. Established under the Licensing Act 2003, it exercises the functions of the Licensing Authority which itself is the Council.

The Other Licensing Committee can be responsible for all other licensing matters. Established by the Council under discretionary power contained in section 101 of the Local Government Act 1972.

It is lawful for the membership of the two committees to be the same, but they are differently constituted and run under different powers.

Licensing Sub Committee agendas and minutes are published on the Council's website at: <http://modgov.southsomerset.gov.uk/ieListMeetings.aspx?CId=145&Year=0>

Agendas and minutes can also be viewed via the mod.gov app (free) available for iPads and Android devices. Search for 'mod.gov' in the app store for your device and select 'South Somerset' from the list of publishers and then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

The Council's Constitution is also on the web site and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator – details are provided on the front page.

Meetings of the Licensing Sub Committee are held as required usually in the Council Offices, Brympton Way - However during the coronavirus pandemic these meetings will be held remotely via Zoom video-conferencing. For more details on the regulations regarding remote/virtual meetings please see the Local Authorities and Police and Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as part of the Coronavirus Act 2020.

Public participation at meetings (held via Zoom)

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. The applicant and interested parties are able to participate and contribute to the meeting, you will need to be able to access the meeting through Zoom at: <https://zoom.us/join>

Each individual speaker shall be restricted to a total of five minutes.

If you would like to address the meeting, please email democracy@southsomerset.gov.uk by 9.00am on Monday 17 August 2020. When you have registered, an officer will provide the details to join the meeting. The Chairman will invite you to speak at the appropriate time during the virtual meeting.

If you would like to view the meeting without participating, please see:
https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will unmute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of five minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

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Licensing Sub Committee

Tuesday 18 August 2020

Agenda

Preliminary Items

1. Declarations of Interests

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9. In the interests of complete transparency, Members of the County Council, who are not also members of this committee, are encouraged to declare any interests they may have in any matters being discussed even though they may not be under any obligation to do so under any relevant code of conduct.

2. Procedure to be followed when considering licensing applications under the Licensing Act 2003 (Pages 5 - 8)

3. Representation following the Application for a New Premises License at Dairyhouse Farm, Bere, Aller, Langport, TA10 0QX (Pages 9 - 33)

Agenda Item 2

Procedure to be followed when considering Licencing Applications under the Licensing Act 2003

Pre meeting Prior to the start of the Hearing the Committee Administrator will check that any person wishing to address the Sub-Committee is either an Interested Party or an authorised representative of an Interested Party or a Responsible Body and is entitled therefore to do so.

Where there is any doubt about the person's eligibility to address the sub-Committee, the Committee Administrator will seek advice from the Legal Officer(s).

1. **The Chairman will introduce:**

- members of the Sub-Committee (which will be made up of three District Councillors);
- the officers present;
- the Parties and their representatives (if any).

The Chairman will ask, before starting the Hearing, if any representations are being withdrawn.

2. At the start of the hearing **the Chairman will advise:-**

- all Parties of the reason for the Hearing and the procedure to be adopted;
- that where a Party wants another person to appear at the Hearing they must ask permission (under Regulation 8(2)) although such permission will not be unreasonably withheld. No permission is needed where the other person is acting only as the Party's representative;
- that if any Party wishes to ask the Sub-Committee to consider documentary or other information at the hearing, which was not provided before the Hearing, then all Parties must consent;
- that if any Party does not attend or is not represented at the hearing, the Hearing can go ahead but the Sub-Committee will consider any application, notice or written representations received by the relevant deadline from that Party;
- that in some circumstances, the Hearing may be adjourned, where the Sub-Committee consider the public interest demands it.

3. **The Chairman will ask each Party to confirm receipt** of the following documents:-

- Officer's report relating to the case;
- The procedure to be adopted during the Hearing;
- The documents, which the authority is required to provide under the Regulations – this varies according to the type of application but normally this means checking that the applicant has received copies of all the representations made in response to the application notices.

Any queries on the procedure or the factual content of the Licensing Officer's report should be dealt with at this point, with the assistance of the legal officer(s), as required.

4. **The Chairman will then ask** the Licensing Officer to present their report on the application. The report will include confirmation that the requirements as to advertising the application and the serving of notices have been met.
 5. **The Chairman will inform all present - prior to receiving representations** - that each Party will be given an equal amount of time to make their representations. This will normally be a maximum of five minutes. However, the Chairman has discretion about the time given to each Party and may vary the time limit where reasonable to do so although reasons will be given and fairness maintained.
 6. **The Chairman will invite any Responsible Bodies present** e.g. representatives of Police/Fire Service/ Environmental Services to address the Sub-Committee on any relevant representations they have made.
 7. **The Chairman will then invite:**
 - Parties or their representatives speaking in support of the application (including the applicant for the review) to address the Sub-Committee on their relevant representations. The address shall relate only to those matters already raised in the application, representations or notice (as applicable). No new information can be presented at the hearing unless all Parties agree, however, where the authority has notified the Party that it requires clarification on any points, this should be provided at this stage;
 - Parties or their representatives, speaking in opposition to the application for review, to address the Sub-Committee on their relevant representations. The address shall relate only to those matters already raised in the application, representations or notice (as applicable). No new information can be presented at the hearing unless all Parties agree, however, where the authority has notified the Party that it requires clarification on any points, this should be provided at this stage.
- The Chairman** will permit a Member to seek immediate clarification of a point made by a Party, their representative or any another person permitted to attend where, prior to this point in the Hearing, circumstances arise which make it desirable to do so, provided that the question is relevant and helps the proper conduct of the Hearing. The rules of natural justice will be followed.
- No Cross examination will be permitted without the consent of the sub-Committee and this will only be given where Committee considers that cross-examination is required for it to consider the representations, application or notice.
8. **The Chairman will ask** whether anyone has any further relevant comments to make and whether each Party is satisfied with the conduct of the Hearing.
 9. **The Chairman will then invite** Members of the Sub-Committee to ask any questions of any of the Parties or any other person permitted by the Sub-Committee to appear at the Hearing.
 10. **The Chairman will check with the legal adviser(s) that all relevant points have been addressed before asking the Parties to leave the room while** the Sub-Committee consider its decision in private. Only the clerk and the legal adviser(s) will remain with the Sub-Committee although only the sub-committee will be making the decision.

11. **Once in private the Chairman will advise the other Members** that they must consider all the information before them in making their decision but will disregard any information which is not relevant to the application, representations or notice and which does not relate to promoting the Licensing Objectives. Members will take account of the Statutory Guidance and the Council's Statement of Licensing Policy but shall be free to depart from it where the merits of the case warrant it. Full reasons shall be given for any such departure. If Members require further information from any Party or any further evidence, they will reconvene the hearing with all Parties able to be present.
12. **The Chairman will ensure, on the Parties return to the Hearing room,** that any legal advice given to the Sub-Committee in private is summarised to the Parties.
13. **The Chairman will notify** all Parties of their decision and the reasons for the decision. The decision will normally be given orally, at the Hearing, in a plain English format to help those attending the Hearing to understand it more easily. This is not the official written Notice of Decision which be sent to all of the Parties shortly afterwards.

Where the Sub-Committee is unable to give a decision at the meeting, **the Chairman will advise all Parties when a decision can be expected.** The decision will be sent to all Parties within the timescales set down in the Regulations.

14. **The Chairman will inform all Parties** of their possible rights of appeal (if any).

NOTES

1. A Party is anyone who has submitted an application or made a relevant representation or served a notice.
2. Where an adjournment is granted the Sub-Committee will notify the Parties forthwith of the date, time and place to which the Hearing has been adjourned.
3. Under no circumstances must the Parties or their witnesses offer Members of the Sub-Committee information in the absence of the other Party. Similarly, Members will not attempt to elicit information from any Party to the Hearing in the absence of the other. Members will not make pronouncements on the merits of the case until all the evidence has been heard. These are essential elements of the rules of natural justice.
4. The Chairman may vary this procedure, as circumstances require but will have regard to the rules of natural justice.
5. The Hearing will take place in public. However, the public can be excluded from all or part of the hearing where the Sub-Committee considers that the public interest in so doing outweighs the public interest in the hearing, or that part of the hearing, taking place in public.

The Sub-Committee may also require a Party to leave the hearing if that Party is behaving in a disruptive manner. The Sub-Committee can refuse to readmit the Party or readmit upon conditions but the Party can nevertheless submit to the Sub-Committee before the end of the Hearing any written information it would have

been entitled to submit orally at the Hearing.

6. District Councillors representing the area (District Council Ward) to which the application refers, or have declared an interest, will not form part of the Sub-Committee.
 7. Where any irregularity is brought to the attention of the Sub-Committee during the hearing, the Sub-Committee may, if it feels that a Party has been prejudiced as a result of the irregularity, take such steps as it thinks fit to cure that irregularity before it makes its determination. However, any irregularity from a failure to follow this procedure shall not of itself render the proceedings void and any clerical errors may be corrected.
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Agenda Item 3

Representation following the Application for a New Premises Licence at Dairyhouse Farm, Bere, Aller, Langport, TA10 0QX

Director: Netta Meadows – Service Delivery
Report Author: Rachel Lloyd – Licensing Officer
Contact Details: rachel.lloyd@southsomerset.gov.uk or 01935 462134

Purpose of the Report

1. To inform members that an application has been received from Mrs Alison Lockyer and Mr Nick Lockyer for premises licence to be granted under the Licensing Act 2003 at Dairyhouse Farm, Bere, Aller, TA10 0QX.

Recommendation

2. To determine the granting of the premises licence in accordance with the options detailed later in the report.

Background

3. The Council is the authority responsible for the issue of Premises Licences issued under Section 18 of the Licensing Act 2003.
4. Lead Specialist – Environmental Health has delegated authority to determine a Premises Licence application, subject to no objections being received from a Responsible Authority or “Other Persons”. In this case, relevant representations were received from four “Other Persons” it is therefore necessary to convene a hearing to determine the application.

Licensing Objectives

5. The licensing objectives are:
 - Prevention of crime and disorder
 - Public safety
 - Prevention of public nuisance
 - Protection of children from harm
6. The licensing objectives are to be considered paramount and the Council has a duty to promote them in its decision making process. An application will not be refused in whole or part or any conditions attached except those offered by the applicant or required by law except where appropriate to promote the licensing objectives.

Application

7. A copy of the application form and plan is enclosed with the agenda.
8. The details of the application are summarised as follows:
 - Applicant: Alison Lockyer and Nick Lockyer

9. Licensable activities applied for:

Live Music (E) Indoors

Day	Start Time	Finish Time
Monday	11:00	01:00
Tuesday	11:00	01:00
Wednesday	11:00	01:00
Thursday	11:00	01:00
Friday	11:00	01:00
Saturday	11:00	01:00
Sunday	11:00	01:00

Further Details: Live bands (amplified)

Seasonal Variations: None

Non-Standard Timings: None

Recorded Music (F) Indoors

Day	Start Time	Finish Time
Monday	11:00	01:00
Tuesday	11:00	01:00
Wednesday	11:00	01:00
Thursday	11:00	01:00
Friday	11:00	01:00
Saturday	11:00	01:00
Sunday	11:00	01:00

Further Details: Disco

Seasonal Variations: None.

Non-Standard Timings: None.

Supply of Alcohol (J) – Consumption ‘On the Premises’

Day	Start Time	Finish Time
Monday	11.00	00:00
Tuesday	11.00	00:00
Wednesday	11.00	00:00
Thursday	11.00	00:00
Friday	11.00	00:00
Saturday	11.00	00:00
Sunday	11.00	00:00

Seasonal Variations: None

Non-Standard Timings: None.

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children. **(K)**

None.

Hours premises open to the public (L) – Not a licensable activity, but shown as part of the application.

Day	Start Time	Finish Time
Monday	09:00	01:00
Tuesday	09:00	01:00
Wednesday	09:00	01:00
Thursday	09:00	01:00
Friday	09:00	01:00
Saturday	09:00	01:00
Sunday	09:00	01:00

Seasonal Variations: None.

Non-Standard Timings: None.

10. Additional steps put forward by the applicant to comply with licensing objectives. Please see Section M (page 9) of the application form; (these where appropriate, will become conditions of the licence, subject to the licence being granted, and are in addition to any further conditions imposed by the Licensing Committee).

Evidence that advertising/notice requirements have been complied with:

11. A Locality Officer checked that the notice was on display at the premises on 07 July. Awaiting confirmation that the notice was displayed at the premises throughout the consultation period and the notice was published in a newspaper at the time of writing the report.

Representations – Responsible Authorities

12. A representation was received from Environmental Health. The representation included conditions which would remedy the representation. The applicant has agreed to amend their application to include the conditions and the representation has been withdrawn.
- A noise management plan must be implemented to prevent public nuisance. Failure to prevent such nuisance may result in enforcement under The Environmental Protection Act 1990.
 - All doors and windows of the main venue to remain closed when recorded or live music being played.
 - No recorded or amplified music to be played outside the main venue.
 - Doors to smoking area to be kept closed when not in use for entrance/exit.

Representations – Other Persons

13. Three representations were received from 'Other Persons', which relate to concerns about the noise from the premises, litter and property damage. Two Other Persons mention that when the premises has previously been licensed they experienced noise nuisance from customers smoking close to their property.

Relevant Observations

14. The plan accompanying the application shows the area that will be licensed if the premises licence is granted; on the plan this area is outlined in green.
15. If the licence is granted, the premises (area outlined in green) will benefit from the exemption which allows live and recorded music to be performed in premises licensed for the supply of alcohol for consumption on the premises between 08:00 and 23:00 to an audience of no more than 500 people. Conditions which relate to live and recorded music when the exemption applies are not enforceable.
16. The applicant has previously applied for Temporary Event Notices (TENs) to licence events at the premises.

Further Information

17. Negotiation has taken place, but at the time of writing the report the representations have not been withdrawn.
18. One of the people who made representations asked for clarification of the meaning of high in the Noise Management Plan (NMP) provided by the applicant "Boundaries are checked regularly with a decibel monitor and action will be taken if too high. E.g. asked to reduce the volume or base".
19. An Environmental Health Specialist reviewed readings provided by the applicant from previous events at the premises. The following were put forward to set out the occasions where action would be taken to reduce noise from music.
 - Music noise levels should not exceed 40 dB(A) over a 15 minute period at 1m from the façade of any noise sensitive premises between 0900hrs and 2300hrs.
 - Music can be just audible but not discernible at the façade of any noise sensitive premises between the hours of 2300hrs and 0900hrs.

The Environmental Health Specialist said at 40dB the music will not be discernible within a residential property, i.e. they can probably just hear it but would not be able to make out lyrics or a beat

20. The information was provided to people who made representations. A reply was received and new proposed decibel levels were put forward of 35dB between 11:00 and 19:00 and 30dB at all other times. The reason these levels were suggested is that the Other Person measured the average ambient noise level at 32dB and said that the maximum of 40dB would be very intrusive and noticeable 1m from the façade of their property.
21. The levels proposed by the Other Person have been given to the applicant, however, a response to this has not yet been received.

Options

The options available to the committee are stated at section 18 of the Licensing Act 2003 and are as follows:

- Grant the licence subject to such conditions which are consistent with the operating schedule modified to such extent as the Authority considers appropriate for the promotion of the Licensing Objectives and any condition, which must under s19-

21, be included in the licence s18(4)(a)(i)(ii) together with the current mandatory conditions.

- Exclude from the scope of the licence any of the licensable activities to which the application relates s18(4)(b)
- Refuse to specify a person in the licence as the premises supervisor s18(4)(c)
- Reject the application s18(4)(d).

Right of Appeal

Schedule 5 of the Licensing Act 2003 sets out the rights and procedures for making appeals against the decision of the Licensing Authority:

Where the Licensing Authority has rejected an application for a premises licence, the applicant may appeal to the Magistrates' Court against the decision to reject.

Where the Licensing Authority has granted the licence, the holder of the licence may appeal to the Magistrates Court against any decision to impose conditions on the licence that are consistent with the operating schedule or imposed where having regard to any relevant representations, are considered appropriate to promote the licensing objectives.

Where the Licensing Authority has granted the licence subject to the exclusion of any of the licensable activities or refused to specify a person as the premises supervisor, the holder of the licence may appeal to the Magistrates Court against the decision.

Where a person who made a relevant representation desires to contend that the licence ought not to have been granted, or that on granting the licence, the Licensing Authority ought to have imposed different or additional conditions, or ought to have taken a step to exclude a licensable activity or refused to have specified a person as the premises supervisor, he may appeal against the decision to the Magistrates Court.

The appellant commences the appeal by giving a notice of appeal to the designated officer for the Magistrates' court within 21 days beginning with the day on which the applicant was notified by the Licensing Authority of the decision appealed against.

On determining the appeal, the court may,

- Dismiss the appeal
- Substitute for the decision appealed against any other decision which could have been made by the Licensing Authority; or
- Remit the case to the Licensing Authority to dispose of it in accordance with the direction of the court.

and may make such order as to costs as it thinks fit.

Background Papers

Licensing Act 2003

SI 2005 No. 44 Licensing Act 2003 (Hearings) (Regulations) 2005

SI 2005 No. 42 Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005

SI 2010 No.860 Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010

The Latest Guidance issued under section 182 of the Licensing Act 2003.

The Statement of Licensing Policy for South Somerset District Council January 2014.

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We ALISON LOCKYER NICK LOCKYER.
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
DAIRYHOUSE FARM, BERE, ALLER			
Post town	LANGPORT	Postcode	TA10 0QX

Telephone number at premises (if any)	01458 250265.
Non-domestic rateable value of premises	£ 8,750.

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	ALISON LOCKYER NICK LOCKYER.
Address	DAIRYHOUSE FARM BERE, ALLER, LANGPORT, SOMERSET TA10 0GX
Registered number (where applicable)	
Description of applicant (for example, partnership, company, unincorporated association etc.)	PARTNERSHIP

Telephone number (if any)	01458 250265
E-mail address (optional)	Aly.Lockyer@outlook.com

Part 3 Operating Schedule

When do you want the premises licence to start? DD MM YYYY

0	1	0	6	2	0	2	0
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If you wish the licence to be valid only for a limited period, when do you want it to end? DD MM YYYY

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Please give a general description of the premises (please read guidance note 1)

SINGLE STOREY AGRICULTURAL BARN WITH CHANGE OF USE TO A WEDDING VENUE WITH A CIVIL CEREMONY LICENCE.
AN OUTSIDE OPEN DUTCH BARN WHICH IS USED FOR OUTSIDE CIVIL CEREMONIES ONLY.
AN ORCHARD GARDEN OCCASIONAL USE.
WE DO NOT INTEND TO HAVE ANY LICENSABLE ACTIVITIES (SALE OF ALCOHOL, MUSIC, ETC) IN THIS AREA.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend. NIA.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I)



Supply of alcohol (if ticking yes, fill in box J)



In all cases complete boxes K, L and M

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	11.00	01.00	Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue	11.00	01.00		LIVE BANDS (AMPLIFIED) ACOUSTIC MUSIC	
Wed	11.00	01.00	State any seasonal variations for the performance of live music (please read guidance note 5)	NONE	
Thur	11.00	01.00			
Fri	11.00	01.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	NONE	
Sat	11.00	01.00			
Sun	11.00	01.00			

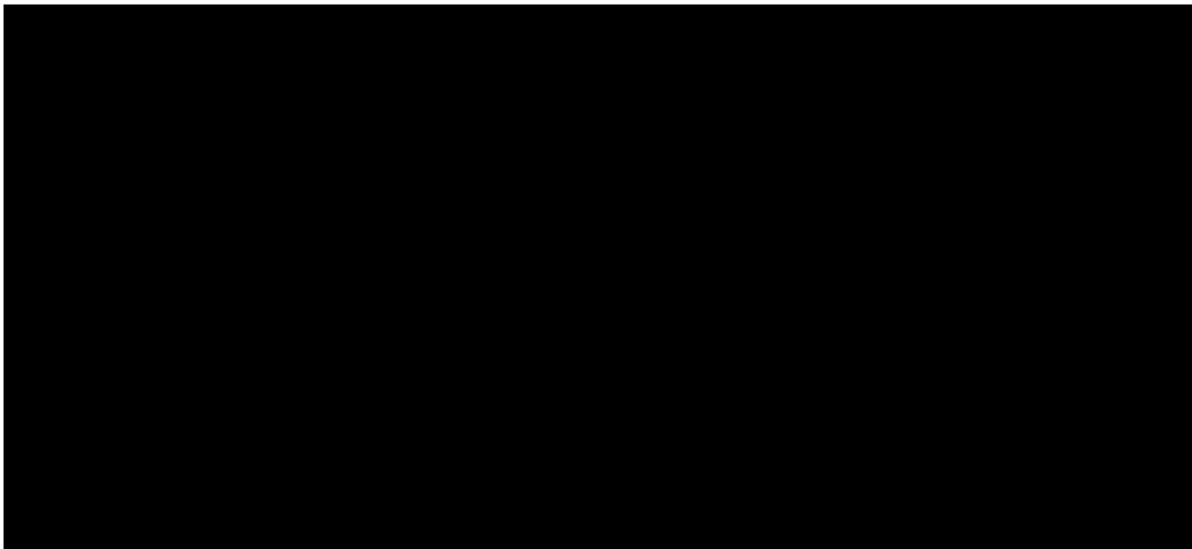
F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	1100	01.00	<u>Please give further details here</u> (please read guidance note 4)	DISCO	
Tue	1100	01.00			
Wed	1100	01.00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)	NONE	
Thur	1100	01.00			
Fri	1100	01.00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)	NONE	
Sat	1100	01.00			
Sun	1100	01.00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	1100	01:00 00:00	State any seasonal variations for the supply of alcohol (please read guidance note 5) NONE		
Tue	1100	01:00 00:00			
Wed	1100	01:00 00:00			
Thur	1100	01:00 00:00		Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)	
Fri	1100	01:00 00:00			
Sat	1100	01:00 00:00		NONE	
Sun	1100	01:00 00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9.00	01.00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p>
Tue	9.00	01.00	
Wed	9.00	01.00	
Thur	9.00	01.00	
Fri	9.00	01.00	
Sat	9.00	01.00	
Sun	9.00	01.00	

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Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

THERE WILL BE AT LEAST ONE PERSON WHO HAS A PERSONAL LICENCE PRESENT AT ALL TIMES
STAFF TO BE GIVEN INFORMATION ABOUT OFFENCES THAT CAN BE COMMITTED UNDER THE LICENSING ACT 2003 IN RELATION TO THE SALE OF ALCOHOL.
WE WILL PROVIDE TRAINING ON THE PREVENTION OF UNDERAGE SALES, THE AGE VERIFICATION POLICY (CHALLENGE 25) AND HOW AND WHEN TO REFUSE SALES OF ALCOHOL.
WE WILL KEEP A REFUSALS REGISTER + UPDATE WITH DETAILS OF ANY REFUSALS TO SELL ALCOHOL
E.G. BECAUSE THE PERSON WHO TRIES TO BUY ALCOHOL IS ALREADY INTOXICATED OR THEY APPEAR TO BE UNDER 25 AND CAN'T PROVE THEY ARE OVER 18 YRS.

b) The prevention of crime and disorder

MAKING SURE THAT ALL DOORS AND GATES ARE SECURELY LOCKED WHEN NOT IN USE.
WE RESERVE THE RIGHT OF ENTRY AND MAY ASK ANY PERSON TO LEAVE THE PREMISES WHO IS BEHAVING IN AN ANTI-SOCIAL MANNER OR WHO IS IN OUR OPINION UNDER THE INFLUENCE OF DRUGS AND/OR EXCESSIVE ALCOHOL CONSUMPTION AT ANY TIME

c) Public safety

A LIMITED NUMBER OF PEOPLE ALLOWED IN THE BARN (NO OVERCROWDING)
REGULAR PAT TESTED ELECTRICAL ITEMS
OWN FIRE RISK ASSESSMENT
ILLUMINATED FIRE EXITS
SUITABLE FIRE EXTINGUISHERS

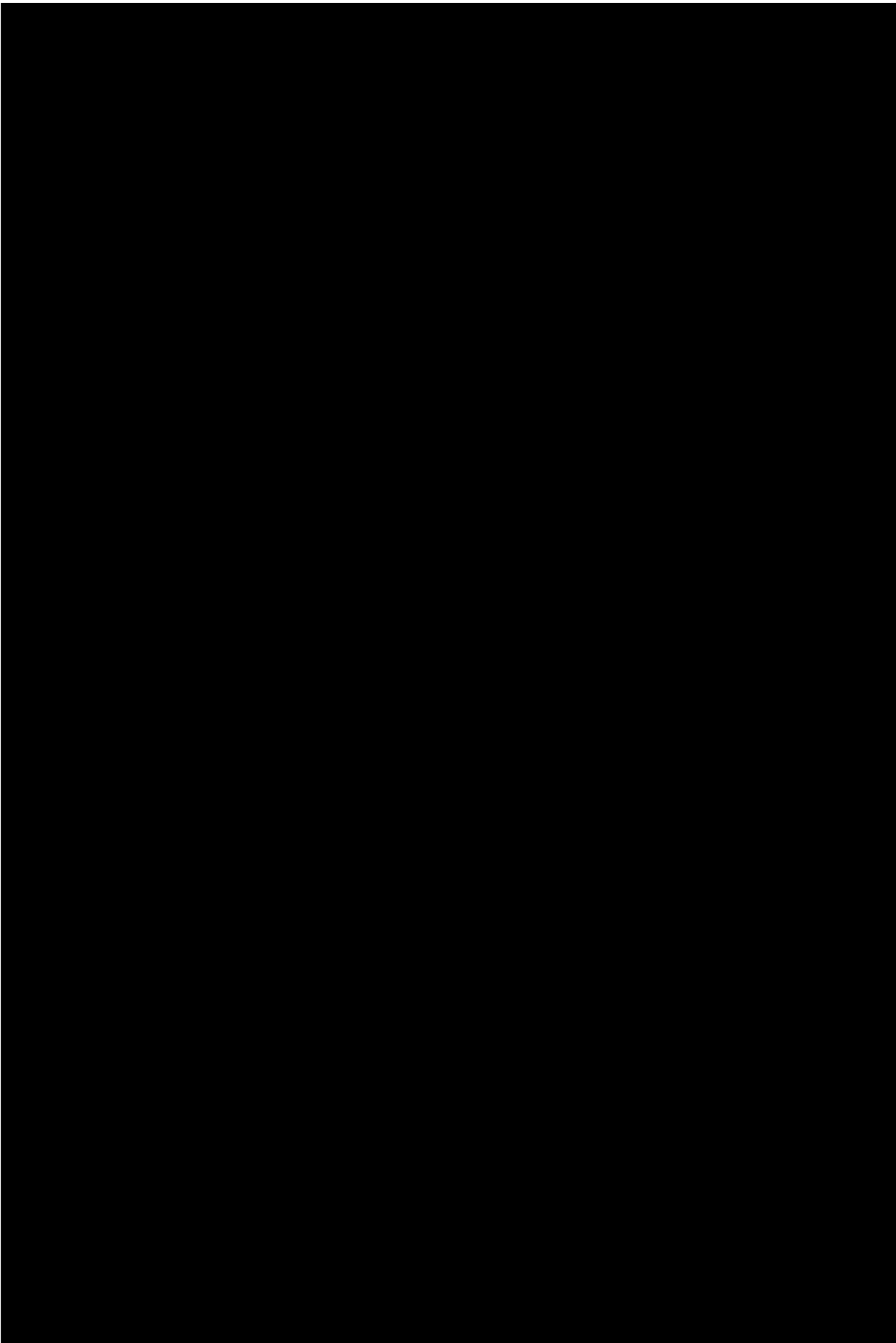
d) The prevention of public nuisance

WINDOWS AND DOORS CLOSED DURING REGULAR ENTERTAINMENT, EXCEPT FOR INGRESS AND EGRESS AND TIMES WHEN IT WOULD BE HARMFUL TO HEALTH (E.G. HIGH TEMPERATURES)
ALL LITTER TO BE REMOVED AND RECYCLED WEEKLY.
ALL GUESTS TO HAVE VACATED THE PREMISES BY 01.00 HRS
THERE WILL BE A WIND DOWN PERIOD STARTING AT MIDNIGHT.
ALL NOTICES AT ENTRANCE AND EXITS TO REMIND CUSTOMERS TO LEAVE QUIETLY. CAR PARKING FACILITIES.

e) The protection of children from harm

TO OPERATE A STRICT NO I.D. NO SALE POLICY (CHALLENGE 25 SCHEME)
WE WILL NOT TOLERATE THE USE OF STRONG LANGUAGE OR ABUSIVE LANGUAGE
WE REQUIRE THAT THE NUMBER OF 10 OR MORE CHILDREN UP TO THE AGE OF 14 YRS, THAT THERE IS CHILDCARE PUT IN PLACE BY COUPLES WHO HAVE HIRED THE VENUE.

and any premises licence to be granted or varied in respect of this application made



Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	<i>N S h</i>
Date	<i>9.6.2020</i>
Capacity	<i>PARTNER (DPS)</i>

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	<i>N D</i>
Date	<i>10.06.20</i>
Capacity	<i>PARTNER</i>

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

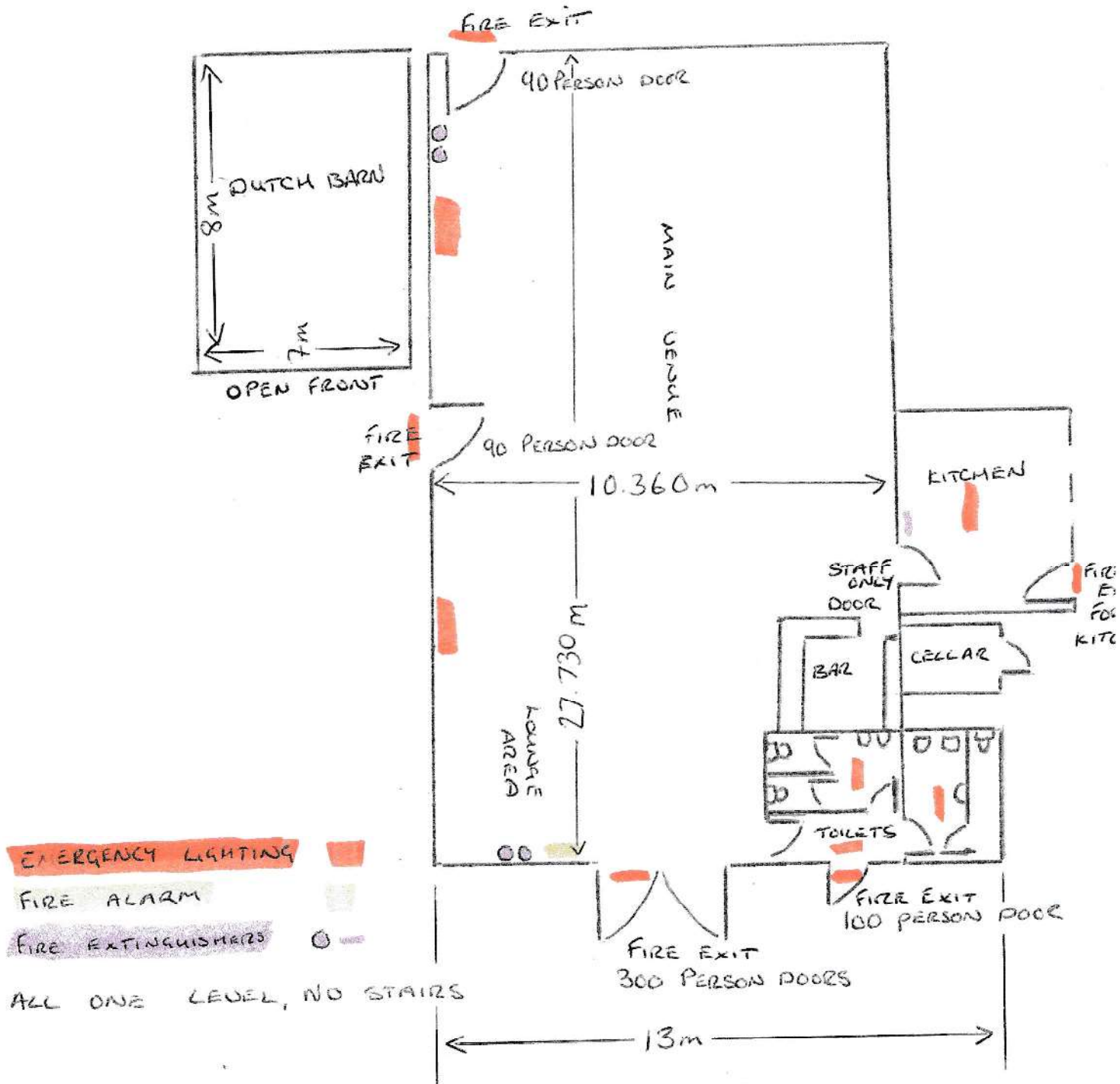
Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). <i>ASU 10/6/2020 N/ [Signature] 100620</i> • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or
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FIRE SAFETY RISK ASSESSMENT FOR SMALL TO MEDIUM SIZED PREMISES

Sketch Plan of Premises 1:125 SCALE



Note: Use of this template does not automatically imply compliance with the law. It is the quality and accuracy of the information supplied that is important.

Dairyhouse Farm – Noise management plan 20/07/20

Our venue is on one level and includes the bar and lounge area all in one space so we are very aware that the music must be at a level where the bar staff are able to hear customers when serving and that guests are able to chat when in the lounge area.

Also that when guests are leaving late at night all noise is kept to minimum.

We have a toolbox talk with our staff before every wedding which includes noise management and guests behaviour.

We use a local taxi company which are asked to come into the venue when picking up and ask a member of staff to locate the guests who have hired them.

All external doors which are double glazed to be closed when music is playing.
Make sure that when music is being played that the volume and base are reduced.

We do not allow recorded or amplified music to be played outside the main venue.

All doors to smoking area to be kept closed when not in use for entrance/exit.

Signs in the carpark area and surrounding the venue that all guests are asked to leave the premises in a quiet and sensible manner. This is also monitored by staff regularly during the evening.

Boundaries are checked regularly with a decibel monitor and action will be taken if too high. E.g. Asked to reduce the volume or base.

We are a family run farm and live in a farming community. We have a good relationship with our neighbours and would be sympathetic and polite if dealing with any complaints.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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of the Local Government Act 1972.

Document is Restricted